FILING AN AMENDED TAX RETURN

If an applicant is selected for verification and they or their parent(s) (in the case of a dependent student) have or plan to file an amended tax return, they will be unable to use the IRS Data Retrieval Tool or the IRS Tax Return Transcript for verification purposes. In these cases, signed copies of both the original tax return and the IRS Form 1040X that were filed with the IRS need to be submitted to the Financial Aid Office.

FILING A TAX EXTENSION

If an applicant is selected for verification and they or their parent(s) (in the case of a dependent student) have filed a tax extension, verification can be completed by submitting the following documents for the individual requesting the extension:

- A copy of IRS Form 4868, *Application for Automatic Extension of Time to File U.S. Individual Income Tax Return*, or, if a further extension has been requested, a copy of the IRS's approval of that extension.
- Copies of all W-2 Forms for the appropriate tax year OR, if self-employed, a signed statement with the anticipated amount of Adjusted Gross Income (AGI)