



Master of Arts in Coaching Leadership: Application Checklist

- Admission criteria and eligibility information:
 - A minimum cumulative GPA of at least 3.0 and some level of coaching experience.
 - Applicants with less than a 3.0 GPA and/or no coaching experience must submit two letters of recommendation and a personal statement (outlining interests and professional goals) to aj.rachal@loras.edu in addition to the online application, resume, and official transcripts to be considered for admission.

- Graduate Program application:
 - Please create an account and [apply online at lcadmission.loras.edu/portal/gr_app](http://lcadmission.loras.edu/portal/gr_app).
 - There is no application fee.

- Current Resume:
 - Please upload your resume to the “Materials” section of your online application.
 - Coaching experience is required for admission, so please make sure to clearly list your relevant coaching work on your resume.

- All official transcripts from each institution attended, including undergraduate and graduate:
 - For a transcript to be considered official, it must be mailed in a sealed envelope from that institution’s Registrar’s Office directly to Loras College Graduate Admissions. (Transcript “issued to student” as well as faxed and copied transcripts will not be considered official).
 - All official transcripts can be mailed to:
Loras College Graduate Admissions
Attn: AJ Rachal
1450 Alta Vista Street, Dubuque, IA 52001

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- Official electronic transcripts ordered through a service such as Credential Services or National Student Clearinghouse are also acceptable.
- Please have your transcripts sent immediately after you have submitted your online application.
- Notice to applicants who are still enrolled in classes at their current institution:
 - In lieu of an official copy of your undergraduate transcript, please upload an unofficial copy of your current undergraduate transcript to the “Materials” section of your online application. Upon receipt of all other application materials, you may still be given a provisional admission decision, contingent upon our receipt of your final, official transcript once your final grades are posted.

Please note that you will be required to upload your resume before you can submit your online application. However, you may start the application and return to it at a later time to upload this document. It does not all have to be completed at once.

Application deadlines:

Spring enrollment – all materials due by December 1

Summer enrollment – all materials due by May 1

Fall enrollment – all materials due by August 1

Applications submitted after these deadlines will be considered on an individual basis.

Admission decision:

Immediately following receipt of all application materials, your file will be reviewed by the Director of Graduate Admissions. You will then be notified of an admission decision in your online Applicant Status Portal within one week.